

Monuments and Memorials Committee

Membership: Seven
Appointed by: Selectmen
Length of Term: 3 years, September 30 appointments, staggered
Meeting Times: As needed

Description: The Committee will develop and publish an inventory of existing public and private memorials within Lexington, assess the condition of these public memorials, and recommend to the Board of Selectmen an annual maintenance and restoration plan.

The Committee will be charged with identifying the need for new public memorials for veterans and/or other persons or events and recommend possible design and locations for such memorials. All records pertaining to actions of the Monuments and Memorials Committee shall be filed with the Town Clerk for archiving purposes.

Criteria for Membership: The Committee seeks members with one or more of the following backgrounds:

1. Is a military veteran or represents a veterans' organization;
2. Is knowledgeable about Lexington's history;
3. Has knowledge and expertise in design, construction and preservation of statuary and monuments.

The Chair will be appointed by the Board of Selectmen.

A liaison shall be identified from each of the following: Selectmen, Town Celebrations Committee, Department of Public Facilities, Department of Public Works, and the Lexington Historical Society.

The Veterans' Services Office shall provide staff support.

Prior to serving as a member of this Committee, appointees are required to:

1. Acknowledge receipt of the Summary of the Conflict of Interest statute. Further, to continue to serve on the Committee the member must acknowledge annually receipt of the Summary of the Conflict of Interest statute. Said summary will be provided by and acknowledged to the Town Clerk.
2. Provide evidence to the Town Clerk that the appointee has completed the on-line training requirement required by the Conflict of Interest statute. Further, to continue to serve on the Committee, the member must acknowledge every two years completion of the on-line training requirement.

Ref.: Charge adopted by the Board of Selectmen on March 26, 2014.
The Selectmen voted on April 7, 2014 to designate members of this committee as Special Municipal Employees.
Selectmen approved a revised charge to add a Selectmen Liaison on August 25, 2014.